

## TEAP III TERSP Standard Assessment

### Summary

TERSP company assessed:	<b>GFL Environmental Services Inc.</b>		Website:	<b>www.gfl.com</b>	
TERSP location address:	<b>84 Smelter Road, Coniston, ON P0M 1M0</b>	Regional coverage from this location:	<b>Within 6-hour travel time by road at 70 km/h.</b>		
Location Leader	Name & position:	<b>Jean Luc Comtois Environmental Response Team Leader</b>	Email:	<b>jcomtois@gflenv.com</b>	Cell: <b>705-562-3486</b>
Alternate Contact	Name & position:	<b>Blair Riutta Environmental Response Manager</b>	Email:	<b>briutta@gflenv.com</b>	Cell: <b>705-280-0742</b>
24-Activation Number	Number:	<b>1-800-GFL-1234</b>	Contact Position:	<b>On Call team leader</b>	
Submission completed by	Date:	<b>September 20, 2023</b>	Name:	<b>Blair Riutta</b>	

Date assessed:	<b>2023-10-26</b>	
Assessors (name, title, company):	<b>Assessment Team Leader: Addison Vickard, Atlantic Region Manager, ECRC Assessor: Michael Magee, DGO, CPKC</b>	
TERSP Representatives: (name, title)	<b>Jean Luc Comtois, Environmental Response Team Leader Blair Riutta, Environmental Response Manager</b>	
Opportunities for improvement:	---	
Best practices for sharing:	---	
Recommendation for registration:	Approved by TEAP III Editorial Board:	<b>2023-11-30</b>
	Next location assessment due:	<b>2025-10</b>

**Commented [TEAP1]:** TERSP: This must include a street address

**Commented [TEAP2]:** TERSP: Within 6 hour travel time by road averaging 65 km/h.

**Commented [TEAP3]:** This person maybe senior to the Location Leader or a response team leader

**Commented [TEAP4]:** TERSP: Title used by the person (e.g. On Call Team Leader, On Call Manager)

**Commented [TEAP5]:** TERSP: The Location Leader is responsible for all information submitted

**Commented [TEAP6]:** Assessor: Must be supported by an Observation or Verbal Confirmation

## TEAP III TERSP Standard Assessment

Capability Chart							
TDG Class	Mode of Transport			Means of Containment	Stabilization <sup>1</sup>	Mitigation <sup>2</sup>	Remarks and Examples
	M	RR	R		(X, S, O, SO)	(X, S, O, SO)	
1							
2.1							
2.2							
2.3							
3	M	RR	R	T/C, T/T, S/C, L/C, IM	X,O	X,O	UN1202, 1203, 1267, 1863, 3475
4.1							
4.2							
4.3							
5.1							
5.2							
6.1							
6.2							
7							
8	M	RR	R	T/C, T/T, S/C, L/C, IM	X,O	X,O	UN1830, 1789, 1805, 1824
9	M	RR	R	T/C, T/T, S/C, L/C, IM	X,O	X,O	UN3077, 3082, 1845
Other							

**LEGEND:**  
M - Marine; RR - Railway; R - Road; X - Performs operation in house; S - Sub-contracted; O - Resources from outside area of coverage; SO -Sub-contracted resources from outside area of coverage.  
1. **Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.  
2. **Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

**Commented [TEAP7]:** TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal

**Commented [TEAP8]:** TERSP: Provide examples by shipping name or UN number

**TEAP III TERSP Standard Assessment**  
**Status of Verbal Confirmation since last assessment**

Date of last Assessment: **N/A**

Question Number (Part and Number)	Verbal Confirmation Remarks (copy from assessment)	Status of Activities (e.g. no activity, in progress, 50% complete, system developed & implemented)	Assessor Remarks

**Commented [TEAP9]:** Assessor: review documentation to confirm status of implementation

## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Statement posted and signed by GFL CEO	X		Viewed Health and Safety Policy and Environmental Policies signed by P. Dovigi (CEO& President) dated 2023-01-28.
2	Has responsibility for the management and updating of the <i>TEAP III TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table)</i> been assigned and documented?	X		Documented in SOGs	X		Viewed Emergency Response Team Operating Guidelines (ERTOG) identifying Emergency Response Manager responsibility, dated 2022-04-06.
3	Has the <i>TEAP III TERSP Standard Annual Update</i> been completed and submitted?		X		---	---	
4	Have you identified all legal requirements pertaining to your transportation emergency response business? For example: TDG, WHMIS, CSA, manufacturers' recommendations	X		Training certificates, Flex, H&S Manual, WSIB, TDG.	X		Viewed records for TDG, WHMIS CVOR and C of A.  TERSP confirmed that Flex & SharePoint management program sends updates to renew items expiring.
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Certificate available	X		Viewed WSIB clearance letter, expiry date 2023-11-19.

**Commented [TEAP10]:** TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.  
Assessor: View policy statement and note date of issue and if signature is current

**Commented [TEAP11]:** TERSP: The individual with responsibility to manage and update the *TEAP III TERSP Standard Assessment* must be identified and available.  
Assessor: View, note the document title.

**Commented [TEAP12]:** TERSP: Complete the *TEAP III TERSP Standard Annual Update* (Capability Chart, Emergency Response and Exercise Table, Change of Resources and Status of Verbal Confirmation) and submit annually during non-assessment year to TEAP III.  
Assessor: Review the *TEAP III TERSP Standard Annual Update* and note the date?

**Commented [TEAP13]:** TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workplace labour codes; and commercial vehicle standards under National Safety Code or equivalent such as CVOR, SAAQ, etc., as well as equipment manufacturer's test and maintenance requirements.  
Assessor: View, note document titles that support legal compliances.

**Commented [TEAP14]:** TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).  
Assessor: View certificate and record date (check for expiration date).

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
5b Public Liability and Property Damage, \$5 million?	X		Insurance certificate available.	X		Viewed Insurance certificate expiry date 2024-06-01.
5c Environmental, \$5 million?	X		Insurance certificate available.	X		Viewed Insurance certificate expiry date 2024-06-01.
6 Is there a management system in place to notify affected clients of any change in capability and/or capacity?	X		SOG in place	X		Viewed Emergency Response Team Operating Guidelines (ERTOG) identifying responsibility to ER Manager for notifying clients of updates to capacity dated 2022-04-06.

**Commented [TEAP15]:** TERSP: Have copy of policy available - Certificate of Insurance  
Assessor: View certificate(s) and record date(s).

**Commented [TEAP16]:** TERSP: Have copy of policy available - Certificate of Insurance  
Assessor: Verify certificate(s) and record date(s).

**Commented [TEAP17]:** TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...  
Assessor: If applicable, view and note date(s) of submission(s).

## TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No	

### Part 2 – Activation and Response

1	Is there a 24-hour emergency response activation telephone number?	X		1-800-435-1234	X		Tested 2023-10-25 at 19:15, reached GFL call center. Questions Asked: name, location, type of incident, company, contact #. At 19:17 patched through to local ER on duty contact B. Riutta.
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		Emergency Response Team Operating Guidelines	X		Reviewed Response Activation Emergency Response Guidelines including flowchart and step by step procedures dated 2022-04-06.
3	Does the TERSP use a form to record incident information?	X		Spill activation report.	X		Viewed Activation Report and notification e-mail from call center from call on 2023-10-25.
4	Which methods are used to access a current SDS on a 24-hour basis:						
4a	Internal (paper or electronic)?	X		Electronic	---	---	
4b	CANUTEC?	X		Call when required.	X		Viewed ERG Guidebook on Team Leader (J.L. Comtois) smart phone.
4c	Shipper/manufacturer?	X		Contained in ERAP, request upon activation.	X		Viewed ERAP dated 2023-08-31.

**Commented [TEAP18]:** TERSP: State if there is a primary activation telephone number.  
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

**Commented [TEAP19]:** TERSP: Document alerting process to activate response, ensure this is communicated to clients.  
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

**Commented [TEAP20]:** TERSP: Provide a copy of the basic form or checklist used to record details of each call received.  
Assessor: View, note document title and last revision dates.

**Commented [TEAP21]:** TERSP: You must have the ability to readily obtain a current SDS for a material identified on your *Capability Chart*.  
Assessor: View current SDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

### TEAP III TERSP Standard Assessment

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	Yes	No		Yes	No		
4d	Internet (state method and web sites)?	X		Flex, Manufacturers website.	---	---	
4e	Other (state method)?	X		Technical Advisors.	---	---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart?	X		H&S Manual, Flex	X		<p>Viewed SOG for Spills Flammable liquids document #GFL-LE-SWP063 dated 2023-01</p> <p>Reviewed SOG for Class 3 Flammable liquids document #GFL-LE-SWP048 dated 2023-01.</p> <p>Reviewed SOG for Class 8, #GFL-LE-SWP059 dated 2023-01.</p> <p>Viewed SOG for Class 9, #GFL-LE-SWP060 dated 2023-01.</p> <p>Viewed SOG for Bonding &amp; Grounding document #GFL-LE-SWP045 dated 2023-01.</p>
6	Are response activities for incidents documented?	X		GFL shared drive. Flex	X		Viewed incident response documentation for a Class 3 product from 2023-03-29 including Activation Report, Photos, Log, Health and Safety documentation, SDS, and site service report.
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						

**Commented [TEAP22]:** TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.) Assessor: View, note titles of SOG's.

**Commented [TEAP23]:** TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members. Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

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	Yes	No		Yes	No	
7a	During regular business hours?		X	1-2 Hour Mobilization. 07:00 to 16:00	X	Viewed incident response documentation for a Class 3 product from 2023-03-29, activation at 09:50, mobilization at 10:10.
7b	Outside regular business hours?		X	1-2 Hour Mobilization 16:00 to 07:00	X	Viewed incident response documentation for response 2023-05-08, activation at 23:15, mobilization at 00:00 2023-05-09.
8	Evaluation and debrief of responses:					
8a	How do you choose which responses to debrief and document?		All incidents verbally debriefed with team, all major incidents have formal debriefs that are documented.		X	Viewed debrief from response dated 2023-05-05.
8b	Does the debrief identify gaps and corrective actions?		X	Gap analysis and corrective action plan.	X	Viewed debrief from response dated 2023-05-05 including corrective action.
8c	Describe how corrective actions are tracked to completion.		Action items are tracked and assigned to individuals.		X	Viewed corrective action pushed by Flex database dated 2023-10-18.
9	If you are listed in an ERAP, do you have a copy of the ERAP?		X	GFL Shared Drive	X	Viewed ERAPs on shared drive including 2023-08-31.
10	How are ERAP updates obtained / provided and tracked requests?		Provided to corporate then placed on the shared drive.		X	Viewed ERAPs on shared drive including 2023-08-31.

**Commented [TEAP24]:** TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)  
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

**Commented [TEAP25]:** TERSP: Identify outside regular hours of business (e.g. after 1700 hours)  
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) minimum of 2 persons deployed.

**Commented [TEAP26]:** TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).  
Assessor: If applicable, view and note dates.

**Commented [TEAP27]:** TERSP: Provide debrief records of corrective actions required and taken.  
Assessor: Review / examine and note corrective action(s) identified and assigned.

**Commented [TEAP28]:** TERSP: Provide documentation.  
Assessor: Review / examine and note process (item, assignment, due date, status)

**Commented [TEAP29]:** TERSP: If you do not have a copy of the approved ERAP, is there a document provided by the ERAP holder that identifies your expected capability. If does not apply, indicate NA.  
Assessor: If applicable, view document(s) noting title and date(s)



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	Yes	No		Yes	No	

#### Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current <b>contact lists</b> available for:						
1a	Response coordinators?	X		Company phone lists.	X		Viewed contact list last updated 2023-10-24
1b	Team Leaders and team members?	X		See above.	X		Viewed contact list last updated 2023-10-24
1c	Clients?	X		Client list in OMS	X		Viewed ERAPs on shared drive including contact information 2023-08-31.
1d	Government agencies?	X		Section 10 of the H&S Manual “Emergency Response Plan”	X		Viewed contact list last updated 2023-10-24
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		List of all third-party contractors available	X		Viewed contact list last updated 2023-10-24
3a	Describe any <b>personnel or unique equipment</b> outsourced?	X		Consulting, heavy equipment, trucking	X		Viewed Master Service Agreement with GHD dated 2019-06.
3b	If yes, does a <b>written agreement</b> exist:			MSA with GHD, national agreement with Sunbelt rentals	X		Viewed Master Service Agreement with GHD dated 2019-06.
4	Are <b>written agreements</b> established with other TERSPs for:						
4a	Coverage in your region?	X		GFL TERSP Locations	---	---	

**Commented [TEAP30]:** TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current.  
Assessor: View, note last revision date and document title and location.

**Commented [TEAP31]:** TERSP: Provide list of equipment resource support services.  
Assessor: View, note last revision date.

**Commented [TEAP32]:** TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TEAP III TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin?  
Assessor: View, note last revision date.

**Commented [TEAP33]:** TERSP: If yes, provide the access protocol and agreement.  
Assessor: View, note agreement date.

**Commented [TEAP34]:** TERSP: Agreement should specify DG, MOC and response activity (e.g. transfer)  
Assessor: Review or view noting date and any relevant details.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment	
	Yes	No		Yes	No		
4b	Coverage outside your region?	X		GFL TERSP Locations	---	---	
4c	You to support them in your region?	X		GFL Environmental across Canada	---	---	
5	Are these other TERSPs registered with TEAP III for:						
5a	Coverage in your region?	X		GFL TERSP Locations	---	---	
5b	Coverage outside your region?	X		GFL Ontario TERSPs (Thunder Bay, Hamilton, Mississauga, Ottawa) and mutual aid agreements with other TERSPs.	X		Viewed GFL-Nucor-SRS mutual aid agreement dated 2021-09-21.
5c	You to support them in your region?	X		GFL Ontario TERSPs (Thunder Bay, Hamilton, Mississauga, Ottawa) and mutual aid agreements with other TERSPs.	X		Viewed GFL-Nucor-SRS mutual aid agreement dated 2021-09-21.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

#### Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:					
1a	The Home Coordinator and the incident scene?	X		Phone, cellular, satellite	X	Viewed IS radios & Iridium Go satellite systems.
1b	Personnel at the incident scene?	X		See above	X	Viewed IS radios & Iridium Go satellite systems.
2	Does the company meet the requirements of the <i>TEAP III TERSP Standard Essential and Specialty Equipment List</i> for:					
2a	Essential Equipment items at the location?	X		Equipment exceeds requirements, except for Level A Suits which are not required for UN's listed on Capability Chart.	X	Viewed essential equipment at location.  TERSP does not have Level A Suits (Essential Equipment List Item) as it is not required for the specific UN's listed on capability chart.
2b	Specialty Equipment items at the location?	X		Equipment exceeds requirements.	X	Viewed specialty equipment for Class 3 products at location.
3	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X		M5 maintenance program for vehicles	X	Viewed maintenance inspection dated 2023-01-14 and motor vehicle inspection sticker for unit #600116  Viewed gas detector calibration log for unit #207535 dated 2023-10-17.

**Commented [TEAP35]:** TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...  
Assessor: View, describe equipment and quantity viewed.

**Commented [TEAP36]:** TERSP: All *Essential Equipment* must be at the location.  
Assessor: View, note that all *Essential Equipment* is at the location.

**Commented [TEAP37]:** TERSP: All claimed *Specialty Equipment* must be at the location.  
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

**Commented [TEAP38]:** TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.  
Assessor: View, note items and associated approval records and dates.

## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 3.3 – Resources, Personnel

<b>1</b>	<b>How many response personnel are trained to the <i>TEAP III TERSP Standard Training Matrix</i>:</b>					
<b>1a</b>	TEAP III registered Team Leaders?	<b>2</b>	J. Comtois B. Riutta	<b>X</b>		Viewed record for JL. Comtois including NFPA 1072 dated 2021-12-16, TDG exp. 2026-10-18, Fit testing 2023-10-26, ICS 200 2023-10-04.  Viewed record for B. Riutta including NFPA 1072 dated 2021-12-16 TDG exp. 2023-11-28, Fit testing 2022-10-027, ICS 400 2015-06.
<b>1b</b>	TEAP III registered team members?	<b>2</b>	C. Perreault P. Drolet	<b>X</b>		Viewed record for C. Perreault including NFPA 1072 dated 2022-03-10, TDG exp. 2023-11-04, Fit testing 2022-10-27, ICS 100 2022-06-15.  Viewed record for P. Drolet including NFPA 1072 dated 2022-10-27, TDG exp. 2024-01-29, Fit testing 2022-10-27, ICS 100 2023-10-25.
<b>1c</b>	Other Team Leaders?	<b>0</b>		---	---	
<b>1d</b>	Other team members?	<b>0</b>		---	---	

**Commented [TEAP39]:** TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere). Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

**Commented [TEAP40]:** TERSP: A TEAP III registered team member must be current on all requirements in the *TEAP III TERSP Standard Training Matrix*. Registered responders can be for only a single location and company. List all names (e.g. L. Laferriere). Assessor: Review minimum of 2 individual records for compliance with *TEAP III TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

**Commented [TEAP41]:** TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location. Assessor: Do not review training records for these individuals.

**Commented [TEAP42]:** TERSP: These individuals do not meet the TEAP III TERSP Standard Training matrix or based in another location. Assessor: Do not review training records for these individuals.

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Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
2 Is there a fit for duty program?	X		H&S Manual "Fit for Duty"	X		Reviewed GFL 2023 Fit for Duty Policy dated 2023-01 signed by Regional Vice President.
3 Is there post-incident stress management program?	X		H&S Manual "Incident Stress Management", Employee EAP	X		Viewed Mental Wellness Procedure including EAP section 13.6, GFL Document #GFL-LE-EHS-A013 date 2023-01-01.

**Commented [TEAP43]:** TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.  
Assessor: View program documentation, note document titles.

**Commented [TEAP44]:** TERSP: Describe the elements of your post-incident stress management program.  
Assessor: View program documentation, note document titles.

## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the <i>TEAP III TERSP Standard Training Matrix</i> ?	X		GFL's training meets the requirements.	X		Reviewed training Matrix on SharePoint including <i>TEAP III Standard Training Matrix</i> items updated 2023-10-25.
2	Is training conducted using specialty equipment?	X		Training on specific and unique equipment.	X		Reviewed training records for Class 3 & 8 SOGs in Matrix last completed 2023-10-23.  Participants: J.L. Comtois, B. Riutta, C. Perreault, P. Drolet
3	Is the training content documented for each module?	X		A training summary outlining the content and objectives.	X		Reviewed training contents for Hazmat 1072 internal course including modules for Understanding Behaviors & Personal Protective Equipment adapted from IFSTA Manual.  Reviewed external training certificates for ERAC training and First Aid level C for J.L. Comtois, B. Riutta, C. Perreault, P. Drolet.
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Records are maintained in Flex.	X		Viewed training records with dates and paper copies on file.  Viewed training records older than 3 years in personnel files.
5	If you respond to railway mode:						

**Commented [TEAP45]:** TERSP: Describe your training program and how it exceeds the *TEAP III TERSP Standard Training Matrix*.  
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

**Commented [TEAP46]:** TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment). **If applicable, chlorine and related subjects are part of the training matrix.**  
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring). **If applicable, review for chlorine and note.**

**Commented [TEAP47]:** TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.  
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

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	Yes	No		Yes	No	
5a Is a railway dangerous goods response training course part of your training matrix?	X		Team leaders have received rail specific training.	X		Viewed eRailSafe training records in SharePoint training Matrix for J.L. Comtois (expiry 2024-04-21) and B. Riutta (expiry 2025-02-10).
5b If yes, which TEAP III registered Team Leaders and team members have attended training?	J. Comtois B. Riutta			X		Viewed eRailSafe training records in SharePoint training Matrix for J.L. Comtois (expiry 2024-04-21) and B. Riutta (expiry 2025-02-10).

**Commented [TEAP48]:** TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).  
Assessor: Review, note titles and source.

**Commented [TEAP49]:** TERSP: List names of those who have attended training.  
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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	Yes	No		Yes	No	

### Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		Equivalency forms used for actual hands-on responses	X		Reviewed training records for Class 3, 8, & 9 SOGs in Matrix last completed 2023-10-23.  Participants: J.L. Comtois, B. Riutta, C. Perreault, P. Drolet
2	Are exercise activities documented?	X		ECRC training/exercise and ERAC annual training/exercise	X		Viewed exercise documentation for Class 8 UN1789 date 2023-04-01 for Tank Truck to Tank Truck transfer.
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			All are verbally debriefed key exercises will be formally debriefed and documented.	---	---	
3b	Does the debrief identify gaps and corrective actions?	X		Gaps and corrective actions are documented.	---	---	
3c	Describe how corrective actions are tracked to completion.			Corrective actions are assigned to individuals for completion and will be tracked via Outlook	---	---	

**Commented [TEAP50]:** TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file. Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

**Commented [TEAP51]:** TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity. Assessor: Review, note elements (e.g. MOC, activity performed, participants).

**Commented [TEAP52]:** TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP). Assessor: If applicable, view and note dates.

**Commented [TEAP53]:** TERSP: Provide debrief records of corrective actions required and taken. Assessor: Review /examine and note corrective action(s) identified and assigned.

**Commented [TEAP54]:** TERSP: Provide documentation. Assessor: Review / examine and note process (item, assignment, due date, status).



## TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

### Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Maintained in Flex	X		<p>Viewed equipment inspection sheets completion for Trailer #600116 date 2023-03-31 and Vehicle #351106 dated 2023-03-31.</p> <p>Viewed vehicle inspection sheets for vehicles from Geotab application.</p>
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TEAP III TERSP Essential and Specialty Equipment List, where applicable?	X		Maintained in Flex.	X		<p>Viewed yearly hose test certificate for chemical hose # 643-0047-23U dated 2023-07-28.</p> <p>Viewed monthly inspection documentation for SCBA #ER-279-039 dated 2023-10-18.</p> <p>Viewed gas detector calibration log for unit #207535 dated 2023-10-17.</p>
2b	Transportation equipment?	X		Maintenance logs in M5	X		<p>Viewed equipment inspection sheets completion for Trailer #600116 date 2023-03-31 and Vehicle #351106 dated 2023-03-31.</p> <p>Viewed vehicle inspection sheets for vehicles from</p>

**Commented [TEAP55]:** TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements. **If applicable, what is the assurance program for the inventory of the chlorine kits.**  
 Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

**Commented [TEAP56]:** TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *TEAP III TERSP Standard Essential and Specialty Equipment List*: (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).  
 Assessor: **Review / examine 2** records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors). **Review / examine records for chlorine kits including viton gasket service date (within 4 years) if applicable and note.**

**Commented [TEAP57]:** TERSP: Maintain test, inspection and maintenance records for vehicles.  
 Assessor: View, note motor vehicle safety certificates on or in vehicles, by identification number.

### TEAP III TERSP Standard Assessment

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	
						Geotab application.

**TEAP III TERSP Standard Assessment**

Question	TERSP		TERSP Comment	Assessed		Assessor Comment
	Yes	No		Yes	No	

**Part 5 – Hazardous Waste and Hazardous Recyclable Materials**

1	Does the TERSP have a permit or certificate to:						
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		4100-4MJLQJ	X		Viewed certificate #4100-4MJLQJ dated 2013-08-21.
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		A-500-5133138590	X		Viewed certificate A-500-5133138590 dated 2022-06-12.
2	Are any of the above performed by a sub-contractor?		X		---	---	

**Commented [TEAP58]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.  
Assessor: View, note permit/certificate number and expiry date (where applicable).

**Commented [TEAP59]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.  
Assessor: View, note permit/certificate number and expiry date (where applicable).

**Commented [TEAP60]:** TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).  
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

## TEAP III TERSP Standard Assessment

### Part 6 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

	Yes	No	TERSP Comment
1	Who at this location has attended <b>TEAP III Transportation Emergency Response Service Provider Standard</b> training? <b>M. Forsyth, S. Christon, J.L. Comtois, B. Riutta</b>		
2a	<b>X</b>		
2b	If yes, how? Provide list of dates and activities for the past two years.		
3a	<b>X</b>		<b>GFL Environmental participates in CERCA operating committee RAC, OHMRA.</b>
3b	If yes, describe your involvement.		
4a	<b>X</b>		
4b	If yes, describe your involvement. <b>NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.</b> <b>Santa Claus Parade, Science North, training events with Sudbury Fire.</b>		

**Commented [TEAP61]:** TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section.  
Assessor: Do not check or question any information provided here.

**Commented [TEAP62]:** TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

### TEAP III TERSP Standard Assessment

5a	Do you have an environmental management system in place such as ISO 14001?	X		ISO 45001
5b	If yes, describe.			
6a	Do you have a "green initiative" in place?	X		
6b	If so, describe.  Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...	Office recycling program, container recycling, vehicles are set with idling time limits.		

### TEAP III TERSP Standard Assessment

#### TERSP Emergency Response or Exercise Table (previous 12 months only) \*MINIMUM OF 4 EVENTS including at least 1 EXERCISE

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response (yyyy-mm-dd)	Registered Team Leader, last response (J. Doe)	Date (yyyy-mm-dd)	Registered Team Leader(s) (J. Doe)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3							
3	UN1202 Diesel Fuel	2023-03-29	J.L. Comtois			Tank Truck to Tank Truck	Viewed incident response documentation for a Class 3 product from, activation at 09:50, mobilization at 10:10.  Viewed activation report, site drawing, log of events, debrief, FLRA, Photos, and SDS sheets
3	UN1863 Fuel, aviation, turbine engine	2023-06-21	J.L. Comtois			Marine Response and fuel transfer from Helicopter Crash	Viewed activation report, site drawing, log of events on WhatsApp, debrief, and SDS sheets.
3	UN1202 Diesel Fuel, UN1203 Gasoline, UN3475 Ethanol and Gasoline mixture, with more than 10% ethanol			2023-06-20	B. Riutta J.L. Comtois	ECRC LSEP Training	Viewed certificates of completion of course which required operational exercise.
4.1							
4.2							
4.3							
5.1							
5.2							

**Commented [TEAP63]:** TERSP: Activity must be documented hands-on with appropriate PPE. Tabletop does not qualify

**Commented [TEAP65]:** TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify. Assessor: Note date and file number of least 3 reports and review one of those for completeness as to the company process.

**Commented [TEAP64]:** TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

**Commented [TEAP66]:** TERSP: List all activities related to chlorine.  
Assessor: Review chlorine and anhydrous HCl activities

### TEAP III TERSP Standard Assessment

#### TERSP Emergency Response or Exercise Table (previous 12 months only)

**\*MINIMUM OF 4 EVENTS including at least 1 EXERCISE**

6.1							
6.2							
7							
8	UN1791 Sodium Hypochlorite, UN1789 Hydrochloric Acid	2023-05-31	B. Riutta J.L Comtois			Spill containment and recover from truck fire	Viewed activation report, site drawing, log of events, debrief, FLRA, Photos, and SDS sheets
8	UN1789 Hydrochloric Acid			2023-03-01	B. Riutta J.L Comtois	Hydrochloric acid tank truck to tank truck training	Viewed sign in sheet, exercise agenda, exercise materials
9	UN3077 Environmentally hazardous Substance, solid, N.O.S.	2023-05-05	B. Riutta			Truck rollover recovery, spill containment and recovery	Viewed activation report, site drawing, log of events, debrief, FLRA, Photos, and SDS sheets
Other							

**Commented [TEAP67]:** TERSP: List all activities related to NaOH, NaClO, HCl  
Assessor: Review any available documents.